

NORTHWESTERN SPECIAL SERVICE DISTRICT  
MINUTES OF MEETING - November 14, 2012  
Located at the Brookside Fire Station: 436 Wells Fargo Dr.  
Brookside, Utah

The Meeting was opened at 7:05 PM. Board members present were Steve Haluska- Chairman, Kathy Tanasz, clerk, Dan Tanasz, Special, LuAnn Carpenter and Slade Hughes, Vice Chairman.

**1) Pledge of Allegiance** - Led by Steve Haluska

**2) Consent Agenda** - Steve asked if there were any questions or corrections and no one had any. **Kathy Tanasz made a motion to approve the consent Agenda and Steve Haluska seconded that motion. All Voted Aye.**

**a) Monthly expenses**

**b) Monthly financial Report**

**c) Previous month's minutes and the special meeting minutes**

**Regular Agenda Items**

**3) Discuss/Vote on Hardship cases for standby fees** - There were none tonight. Roger and Steve had a call from a woman who had moved from Dammeron Valley to Veyo but it could not be taken care of on the phone and she is not here to present her case tonight.

**4) Discuss/vote on impact fee exemptions** - Steve Haluska brought up two issues. One is actually standby fees but can be discussed here. The first is a Veyo resident, Rod Violet, who is putting up a carport. This type of thing has come up in the past before this board. The building is made up of metal tubing or pipe frame with a metal corrugated roof, open ends and has no storage and no electric with posts set in cement but no cement floor. The county wants him to pay a building permit fee and an impact fee. The last time this came up the Board felt it did not deem paying an impact fee for a non-combustible building and the impact fee was waived. Steve told Mr. Violet that the Board would have to vote on this and possibly pass a resolution that we waive impact fees on this type of building. **Slade Hughes made a motion that the Board make a resolution that an impact fee not be charged on this type of non-combustible building or carport and LuAnn Carpenter seconded that motion. All Voted Aye.** A short discussion ensued following this motion. The motion stood.

The second situation was Jeff Putnam and his wife, who came last month to discuss a piece of property that they felt they should not be paying standby fees on and they said the title of the property was clouded and that prevented them from developing this piece of property or joining it to the other parcels with a clear title. We

tabled it to bring up at this meeting until we could obtain more information. Steve went to the County and the records there show that the Putnam's are the owners of this piece of property and they receive a tax bill every year and it isn't treated any differently. The County said that they would issue a building permit if they were asked for that. Slade reminded the Board that there is difference in looking at it on a plat map and actually looking at the land. The Putnam's said it was not a buildable lot. The County contends that any lot can be built on depending on how much money the owner wants to spend to make it suitable for building. Steve said he felt the Board shouldn't be the deciding body and that we should have a document from the county saying it was not a buildable lot before this Board acted on the standby fees being waived. He sent this information to all the Board by email and each of you thought it was fair. Steve then recommended that things be left as they are and property owners could then get that documentation from the county to bring to the Board and each case would then be considered individually. After a short discussion, **Slade Hughes made a motion to add a resolution to the Board policies that if someone brings documentation that a piece of property is not suitable for building we then could waive impact fees and LuAnn Carpenter seconded that motion. All Voted Aye.** Kathy Tanasz will send a letter to the Putnam's to this effect. Steve wanted it clear in the minutes that this will not be if the property owners decide they don't want to build on the piece but if the county says it is not suitable for building.

**5) Discuss/vote on late fee amounts** - After a lengthy discussion the Board decided to leave the late fees as they have been.

**6) Discuss/vote on 2013 preliminary budget approval** - The Board held a short discussion on the proposed budget but there were no questions except for clarifying the CIB payment on the Veyo Building as it was listed on the budget. It was not possible to put in the amount of income from Wild Land Fires. After the discussion **Steve Haluska made a motion to approve the Preliminary Budget for 2013 as written and Kathy Tanasz seconded that motion. All Voted Aye.** The Public Hearing on the Budget will be during the December Board meeting.

**7. Discuss/vote on 2013 meeting schedule calendar** - The available dates for each Board member was discussed. The change needed to be made because of the present date causing difficulties for some of the Board members. After the discussion **Steve Haluska made a motion to change the regular monthly meeting in 2013 to the 1<sup>st</sup> Tuesday in each month and continue to meet at 7:00 PM in Brookside and LuAnn Carpenter seconded that motion. All Voted Aye.** Slade Hughes then made the Board aware that in January that would come on New Year's Day so that one month was changed to the 1<sup>st</sup> Thursday which is January 3<sup>rd</sup>.

**8) Discuss/vote on Junior Fire Fighter Program** - LuAnn Carpenter asked if the Board could approve changing the age for the Junior Fire Fighter from 16 to 15 so that the young men who might go on a mission could still have their time with the program. The Board had a discussion and the question was asked whether a fifteen year old was mature enough and LuAnn said actually they were more enthusiastic at fifteen than at sixteen. One young man was at the meeting and had his input on this. He was anxious for the change so he could be a part of it. Steve Haluska made a motion to change the age of the Junior Fire Fighter to 15 through 18 and Kathy Tanasz seconded that motion. All Voted Aye.

**9) Information on 2012 property tax error** - The list the Board supplied the county on the delinquent fees had errors. The template that was used before the switchover from Lang and Associates to provide the county with the delinquency list was not passed on to Roger. A couple of months ago Roger asked if we had one and we had the 2007 so Steve emailed it to Roger. So he put in the 2012 names so it went by accident to the county and it was published without realizing the 2007 date. There were approximately 200 tax notices sent out by the county that were incorrect. Out of that number the Board received two phone calls but no one else caught it apparently. The County charged the Board \$122.12 to correct the errors.

**10) Station Chief's Reports** - Doug Heizer of Gunlock reported that he was denied the License Plate grant. He went out on a fire where a tree was burning.

Slade Hughes reported for Chris Larsen of Veyo that they had located a truck to replace the Brush Truck and could get it for the cost of the fuel to move it to Veyo. They have to be sure it fits in the Bay. It is a 5 ton and we will probably get it if it fits in the bay. It is in Hurricane.

Dan Tanasz of Brookside reported that he went out on the fire of Kevin Bowler's started from sparks from a chain saw when he was cutting wood along the power line. We had wrong directions so some went to the wrong place. We need to be paid for the turnout to Sand Cove. We need a stronger rope for Gunlock also.

Steve Haluska reported for Wendy McQuay of Central. He said the printer was fixed, the water leak in the 6x6 is fixed, the phone is fixed, and the tires on the tender will probably have to be replaced (four of them). The casings are too old to be recapped so we are trying to find newer casings. The recaps will cost no more than two hundred each but the bad news is that if we can't find casings we have to buy new tires to the tune of \$450.00 to \$500.00 per tire. The size is pretty scarce. We are out of service on

that tender until the tires are replaced. The question for the board is does the Board have any objection if we have to put that much into new tires? No one did as the truck is really a needed vehicle.

**11) Board Member comments** - Steve asked for comments and no one but Kathy had any. Kathy had a list. She had something from Vial of Life. Residents fill out a form listing all medications and family contact info and put it in the refrigerator so that emergency people coming in to help have that information to work from. It was suggested that maybe it should be turned over to CERT as they have basically the same thing. Kathy felt she needs to do some research and make sure that people without the CERT program will also have it.

Secondly she wanted to get the Board's input on the correspondence with Hinton Burdick on the credit reported that the Board had paid in good faith for the services of a CPA. Kathy feels there is a wrong there but Hinton Burdick feels that the Board should have no complaint as there was no damage done to the board. They received the work paid for though the money paid in good faith did not go to Roger who did the work. After a lengthy discussion it was decided, and Roger agreed, that the responsibility was his to take care of it since he was the injured one. Hinton Burdick kept the money and didn't pay him though he was doing the work.

Kathy said she had heard back from Orrin Hatch about the dropped grants and he said they were not there because BLM and USDA had not requested the funding. It was an Administrative decision and not a Congressional decision. He also sent information of organizations that will provide aid to Fire Departments and for training. She said she could provide that info to the Chiefs if they wanted it.

The 5 County AOG for Gunlock is in process and they wanted to do the survey this weekend if possible. But she found out today that the map she needed would not be ready and once they get it and do some work on it they have to send it to Salt Lake for approval and then they can do the survey. She had gotten some info from Roxanne with names and addresses and maybe the survey can be done the first weekend in December. They are going for \$150,000.00.

**12) Adjourn** - Steve Haluska made a motion to adjourn the meeting and Slade Hughes seconded that motion. All Voted Aye. The meeting was adjourned at 8:20 PM.

Approved \_\_\_\_\_ Date \_\_\_\_\_